



ALLAHABAD BANK
DEPARTMENT OF INFORMATION TECHNOLOGY
HEAD OFFICE
2 N.S. ROAD, KOLKATA

NIT Ref. No. HO/DIT/HO Proc/IPAD/110

Date: 25.07.2018

Notice Inviting Tender (NIT) for Supply, Installation & Maintenance of One (01) no. of Apple iPad Pro Wi-Fi + Cellular with 256 GB storage along with its accessories at Head Office, Kolkata

Allahabad Bank, a body corporate established under the Banking Companies (Acquisition and Transfer of Undertaking) Act 1970, having its Head Office at 2, Netaji Subhas Road, Kolkata-700001, India, hereinafter called "The Purchaser", which term or expression unless excluded by or repugnant to the context or the meaning thereof, shall be deemed to include its successors and permitted assigns, intends to issue this bid document, hereinafter called Notice Inviting Tender or NIT, to the vendors to participate in the competitive bidding for Supply, Installation & Maintenance of **One(01) no. of Apple iPad Pro Wi-Fi + Cellular with 256 GB storage along with its accessories** at the Bank's Head Office. In this connection sealed bids are invited from the local dealers/suppliers/resellers of the Apple, at the Head Office as per the specifications/requirements mentioned below.

Description of item required: As mentioned in table of Annexure-I

Validity of Bids: The Offer should be valid for at least 30 days.

Warranty: **One (01)** years onsite comprehensive warranty from the date of successful installation of the item.

Delivery: Strictly Within Two (02) days of placement of Purchase Order

Payment Terms: 100% payment within Seven (07) days of delivery and successful Installation and on submission of necessary invoice/s, **Warranty Certificate** and NEFT/RTGS Bank account details.

Taxes: Applicable taxes will be paid extra.

❖ **Submission of Tender:** (Date 27.07.2018, 13.00 Hrs IST)

The Tender documents should be submitted in **sealed envelope super-scribing "Tender for Supply, Installation & Maintenance of One (01) Apple iPad Pro Wi-Fi + Cellular with 256 GB storage along with its accessories"**. The sealed envelope containing Bid must reach at the following address before 27.07.2018, 13.00 Hrs. IST

The Chief Manager-IT
Department of Information Technology
Head Office
Allahabad bank
2 N.S. Road, Kolkata-1

Note: The Bank is not responsible for premature opening of any bids received by Posts.

The Bid must contain following:

1. Price schedule (as per the *Annexure-I*) (signed and sealed by authorized representative)
2. Signed and stamped NIT documents. (By Authorized representative of Bidder)

Non-submission or deviation in the documents submitted as mentioned above, may lead to disqualification of bid. Bank at its discretion may ask for clarification from the bidder.

No changes are allowed / permitted after the submission of the documents. **Each offer must specify only a single solution which is cost effective and meets the tender specification and should not include any alternatives or else it may lead to disqualification of bid.**

The Language of Bid should be in English.

Please note that quotation incomplete in any respect will be liable for rejection. Allahabad Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons whatsoever.

❖ **Date of Opening of Tender (27.07.2018 at 13.30 Hrs IST)**

The Bids received within stipulated period will be opened on 27.07.2018 at 13.30Hrs IST. The Bidder's representatives may choose to remain present at the time of Tender opening.

- Bank reserve the right to postpone the date or/and time of submission & opening of Bids. In such case, the bidders will be informed separately about the new date and timing of opening of tender.

❖ **Evaluation Process**

Technical Evaluation of the bids will be done on the basis of documents submitted by the bidder in the bid & Offered goods.

Bids of only technically qualified bidders will be taken/considered and L1 price will be derived by considering the total bid price of the items (*exclusive of taxes*). Purchase order will be placed on the L1 Bidder, selected in the tender process.

The bidder has to deliver" iPad pro Wi-Fi + Cellular with 256 GB storage along with its accessories" strictly within Two (02) days time from the date of placing of purchase order failing which Bank at its discretion may cancel the purchase order & the bidder may be debarred from further participation in any tender of Allahabad Bank.

❖ **Cancellation of Tender process:**

Bank may cancel the bid process, at its desecration, without citing any reason thereof.

(Chief Manager-IT)

Price schedule for Apple iPad pro along with its accessories
(NIT Ref No. HO/DIT/HO Proc/IPAD/110 dated: 25.07.2018)

Sl. No.	1 Item Description	2 Part Code	3 Unit Price (Exclusive of Taxes)	4 Qty	5 Total Price (3*4) (Exclusive of Taxes)
1	Apple iPad Pro Wi-Fi +Cellular with 256 GB Storage (10.5 inch)			01	
2	iPad pro smart Cover Targus /Neopack for the above iPad	NA		01	
3	Screen Guard/Tempered Glass for above iPad	NA		01	
Total Bid Price (1+2+3)					

Total Bid Price (in words): _____

We undertake that if our bid is selected/ declared as L1, we agree to abide by the terms & conditions of the Notice Inviting Tender.

Note:

- 1) The bidder has to quote for each line item.
- 2) The Unit and Total Cost should be given in full INR (i.e. without decimal places), which should be inclusive of all taxes & exclusive of only applicable (in India) GST and any applicable tax/cess, which shall be paid / reimbursed on actual basis on production of bills.
- 3) In case of discrepancy between unit price and Total price, the unit price shall prevail.
- 4) The Bank is not bound to accept the lowest or any bid the bank receives and has the right to accept or reject in part of full any or all the offers without assigning any reason.
- 5) The product will be delivered within two (02) days of placement of purchase order.
- 6) The L1 Bidder (lowest) will be declared on the basis of Total Bid Price.

Place: _____

Date: _____

Seal & Signature of Authorized signatory of the Bidder