

FOR ONLINE PUBLICATION



ALLAHABAD BANK
(A GOVT.OF INDIA UNDERTAKING)
Zonal Office, Siliguri
Tel. no. 0353-2530403
Email: zo.siliguri@allahabadbank.in

Holiday Home Required at DARJEELING

Bank desires to engage 03 Rooms at a Hotel / Guest House with parking space for Holiday Home at **DARJEELING**.

The offers are invited in two bid system (Technical Bid & Financial bid).

Interested parties (except brokers) may obtain the prescribed format of technical bid (Annex-1) and financial bid (Annex-2) from our **Darjeeling Branch situated at 4B Chowrasta Road, Opposite Vodafone Store, Hotel Raunak, 1st Floor, Darjeeling-734101 (Tel.no.0354-22-54972)** between 10.00 AM to 5.00 PM from Monday to Saturday, except 2nd & 4th Saturday and Bank holiday) upto **12.03.2019** or may download the same from Bank's website www.allahabadbank.in

The duly filled in offer completed in all respect in separate sealed covers marked "Technical Bid" & "Financial Bid" and super-scribing "Offer for **HOLIDAY HOME DARJEELING**" on top and name, address & contact no of the offerer at bottom left corner should be addressed to

**The Assistant General Manager
Allahabad Bank
Zonal Office Siliguri
2 Church Road, Siliguri
Dist Darjeeling-734001**

The last date of submission of completed application form in separate sealed cover in two part (Technical Bid & Financial bid) is **12.03.2019** up to 5.00 PM. The offer shall be dropped in the box kept for the purpose at the premises of Zonal Office, Siliguri or may be sent by registered post on or before **12.03.2019 up to 5.00 PM**.

The technical bid of offer shall be opened on next working day at 03.00 P.M. and date of opening of financial bid will be intimated to short listed offerer subsequently.

The Bank reserves right to cancel any or all tenders and stop the process at any point of time without assigning any reason or notice whatsoever.

Assistant General Manager

ALLAHABAD BANK

(H.O. 2,N.S. Road Kolkata 700 001)

Format of offer letter for premises on rent

Financial Bid

(To be put in separate sealed cover superscribed as Financial bid)

To,
 The Assistant General Manager
 Allahabad Bank
 Zonal Office
 2 Church Road, Siliguri, Dist Darjeeling-734001

Ref- Your advertisement dated in / on.....(Name of Newspaper) /

Bank's website for DARJEELING HOLIDAY HOME

Dear Sir,

With reference to the 'Ad' for Holiday Home required in **DARJEELING** / we, offer to give you on lease the premises described below:

1.		Name of the Owner/s	
2.		Full Address of the Hotel / Guest house	
3.		Room Type Offered	
4.	Room Tariff	Per room/ per month	
5.	Monthly Rent	No. of rooms x Rent .	Rs.
6.	Lease Period	Should be minimum 03 years	
7.	Cost of execution/registration of lease deed / rent agreement	Will be borne by landlord & Bank on 50:50 basis.	
8.	Interest free rent advance	a) Whether interest free rent advance is required? b) If yes, how many months rentmonths

		(Extended to 6 months in exceptional cases).	
9.	Any other information not covered above		

- i) I/We am/are aware that the rent mentioned above will be inclusive of all the amenities including parking spaces and other conveniences provided by the landlords.
- ii) I/We am/are also aware that above mentioned all parameters / demands will be quantified and will be loaded on rent rate to decide the lowest offerer.
- iii) I/We am/are aware that the Bank is not bound to accept my/our offers and may cancel it without assigning any reasons/notice whatsoever.

Place:

Signature

Date:

(Owner/s)

Name of Owners:-

Address:-

Mobile/ telephone No's. :-

ANNEXURE- 01

ALLAHABAD BANK
(H.O. 2,N.S. Road Kolkata 700 001)

Format of offer letter for premises on rent

Technical Bid

(To be put in separate sealed cover superscribed as Technical bid)

To,
The Assistant General Manager
Allahabad Bank
Zonal Office
2 Church Road, Siliguri,Dist Darjeeling-734001

Ref- Your advertisement dated in / on..... (Name of Newspaper)/ Bank's

website for DARJEELING Holiday Home

Dear Sir,

With reference to the 'Ad' for DARJEELING HOLIDAY HOME, I / we offer to give you on lease the premises described below:

1.	Name of the Owner/s	
2.	Constitution (Individual, HUF, Partnership Firm, Trust, Private Ltd. Co., Public Ltd. Company, Govt./Local Authority/Institution, Association of persons)	
3.	Share of each owner if any under Joint Ownership	
4.	Full address of the HOTEL / GUEST HOUSE offered with Pin code and land mark nearby	
5.	Total no. No. of Room s in the Hotel / Guest House: Type of Room offered for Holiday Home : Room Size :	

11	Copy of site plan and lay out plan showing location of the Hotel to be enclosed	
12	Age of the Hotel / Guest House	
13	Basic amenities available.	
14	Special features, if any.	
15	Availability of Restaurant facility	
16	Food License for Restaurant i) Issued by (authority name) ii) Valid upto	
17.	License for running Hotel i) Issued by (name of authority) ii) Valid upto.	
18	Document representing title of offerer on the premises like copy of title document, tax receipt etc are to be enclosed	
19.	Any other information not covered above	

Place:
Date:

Signature of the owner / authorized signatory

(Owner/s)

Name of Owners:-

Address:-

Mobile/telephone Nos. :-