



ALLAHABAD BANK
Department of Information Technology

Ref: HO/DIT/Laptop-Proc-NIT/111

Date: 08.08.2018

NOTICE INVITING TENDER (NIT)
SEALED QUOTATIONS FOR SUPPLY, INSTALLATION AND MAINTENANCE OF THREE (3)
LAPTOPS at Head Office, Kolkata

Allahabad Bank intends to procure Three (3) Laptop for supply, installation and maintenance at DIT, Head Office. In this connection Sealed Tender is invited from the OEM or Authorized partner/dealer/supplier of Laptop as per the specifications/Requirement and terms-conditions mentioned below.

- Eligible Bidder** : The bidder should be OEM or authorized partner/dealer/supplier of Laptop. Further bidder must have its service support center at Kolkata
- Validity of Bids** : The Offer should be valid for at least 90 days from the date of opening of the Technical bids.
- Warranty & AMC** : Three years standard onsite OEM warranty from the date of Successful Installation.
- Delivery** : Within One (1) week of placement of P.O. failing which Banks at it's discretion may cancel the purchase order & the bidder may be debarred from further participation in any tender of Allahabad Bank.
- Payment Terms** : 100% payment within One (01) month of delivery and successful installation and on submission of necessary invoice(s), Warranty Certificate and NEFT/RTGS Bank account details.
- Taxes** : Applicable taxes will be paid extra.
- Technical Specifications** : As per Annexure – I of this NIT.

The Technical Bid and Commercial Bid should be sealed separately and properly super-scribing 'Quotation for supply of Three (03) Laptops at Allahabad Bank- Technical Bid' and 'Quotation for Supply of Three (03) Laptops at Allahabad bank- Commercial Bid' respectively. Both the envelopes (Technical & Commercial) must be kept in single envelop super-scribing 'Quotation for supply of Three (03) Laptops at Allahabad bank- Don't open before 16.08.2018 13.30 hrs'.



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The Sealed Technical Bid must contain following:

1. Technical Specification (as per Annexure-I) of Laptops offered.
2. Detailed address of Service support Center at Kolkata (Annexure-II)
3. Product Brochures, leaflets etc.
4. Signed and stamped NIT.
5. Copy of valid Certificate of OEM (Original Equipment Manufacturer)/ authorised partnership/dealership/authorised supplier of offered Laptop.
6. Detailed Bill of Material (BOM) of offered Laptops.

The Technical Bid should not contain any price information.

The Commercial Bid should contain the Price Information only and must be submitted in the format as per **Annexure-III**

No Changes are allowed / permitted after the submission of the documents. Each offer must specify only a single solution which is cost effective and meets the tender specification and should not include any alternatives.

The Language of Bid should be in English.

The Sealed Envelope containing both Technical and Commercial Bid super scribing 'Quotation of Laptops at Allahabad Bank- Don't Open before **16.08.2018 13.30 hrs**' must reach at the following address within **16.08.2018 13.00 hrs**.

The Chief Manager-IT
Dept. of Information Technology, Head Office
Allahabad Bank, 2 N.S. Road, Kolkata-700001

Note: The Bank is not responsible for premature opening of any bids received by Posts.

Date of Opening of Tender

- The Technical Bids received within stipulated period will be opened on **16.08.2018 at 13.30 hrs**. The vendors may choose to remain present at the time of Tender opening.
- The date of opening of Commercial bids of technically eligible bidders will be informed separately.
- Please note that quotation incomplete in any respect will be liable for rejection. Allahabad Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons whatsoever.

Chief Manager-IT
D.I.T. Head Office
Allahabad Bank



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(Annexure-I)

Technical Specification of Laptop

No. of Quantities required – Three (03)

Sl. No.	Parameter	Minimum Technical Specifications	Bidder's Offer / Compliance
1	Make and Model	To be specified by the bidder. All the relevant product brochures and manuals must be submitted	
2	Part No / Code	To be specified by the bidder.	
3	Processor	7 th Generation Intel Core i5 Processor 2.7 GHz, 3 MB L3 Cache or Higher	
4	Chipset	Integrated Chipset compatible with the supplied processor	
5	RAM	4GB (1x4GB) 2400 (SD RAM) / 2133MHz DDR4	
6	RAM upgradeability and slots	Minimum 2 nos. , expandable upto 8 GB	
7	Display	Maximum 15.6 inches, Minimum 1366x768 pixels HD Backlit LED	
9	Cache Memory	Minimum 3 MB L3.	
10	Hard Disk	Minimum 500 GB @7200 RPM	
11	Graphic Card	Integrated HD Graphics.	
12	Sound Card	Intel High Definition Audio, Integrated stereo sound. Integrated microphone	
13	Key Board	Full size Keyboard with Integrated Touchpad	
14	Hinges Durable Laptop Chasis	Magnesium alloys / Carbon-fiber/Glass-fiber casing strong steel hinges for the Durable Laptop Chassis with 180°	
15	Interface and Port	3 USB Ports out of which at least two ports must be 3.0	
16	VGA Port	Mandatory	
17	HDMI Port	Mandatory	
18	Media Card Reader	4 in 1	
19	Battery Type	Lithium ion battery for at least 4 hrs back up.	



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Sl. No.	Parameter	Minimum Technical Specifications	Bidder's Offer / Compliance
20	Integrated wireless	Integrated Intel Dual Band Wireless supporting 802.11a/b/g/n network	
21	Bluetooth	Bluetooth v 3.0 or higher (with backward compatibility up to 2.0)	
22	Pointing Tech (pad/stick/both)	TouchPad Only	
23	Camera (Resolution)	Integrated HD Webcam with Microphone	
24	Accessories (Cost should be Included)	External 45W or higher AC adapter of OEM make	
25	Carry Case	Standard Good Quality Carrying Case (Standard or Backpack with OEM Logo)	
26	Weight	Less than 2.2 Kg (including battery),	
27	Laptop Chassis	Metal Alloy Hinges.	
28	OS	Microsoft Windows 10 Professional 64 bit preloaded.	
29	Bundle Software	Preloaded Software to encrypt data, Recovery Software(Partner Needs to download and create)	
30	Warranty	3 Years standard onsite OEM warranty	



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Annexure-II

SERVICE SUPPORT DETAILS

(Please attach list strictly as per following format)

Sl. No.	Location	Complete Address	Name of Contact Persons along with Phone No, Fax No, and E-mail Address
1	Kolkata		

Place:
Date:

(Signature & Seal of Authorised signatory of the Bidder)



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Annexure -III

Price Schedule

SI.No.	Description of Goods	Unit Price (A)	Quantity (C)	Total Amount $D=(A+B)*C$
1	(Make & Model With Serial No.)		3	
			TOTAL	

*The bidder has to quote all components and services on a fixed price basis inclusive of all costs and taxes like custom duty, excise duty, import taxes, freight, forwarding, insurance, delivery, installation, training etc. at the delivery location of the Bank but exclusive of only applicable (in India) GST and any applicable tax/cess, which shall be paid/reimbursed on actual basis on production of Bills. The Bank will not pay any other taxes, costs or Charges.

Note:

- 1) To decide the ranking of Bidders, only Total Bid Price will be taken into account.
- 2) The Laptops should be delivered within 1 (One) week of PO.
- 3) The Unit and Total Cost should be given in full INR (i.e. without decimal places)
- 4) In case of discrepancy between unit price and Total price, the unit price shall prevail.

We undertake that if our bid is selected / declared as L1, we agree to abide by the following

We understand that the Bank is not bound to accept the lowest or any bid the bank receives and Bank has right to accept or reject in part of full any or all the offers without assigning any reason.

Place:

Date:

(Signature & Seal of Authorised signatory of the Bidder)

Name & Phone No. of the Bidder:

Company Name/Business & Address: