



Information for Tenderer

Name of work: Tender for supply of Office Chairs to various branches under ZONAL OFFICE, Chandigarh

1	Issue of tender document	From 25.03.2019 to 08.04.2019
2	Last date for Submission of tender	On or before 08.04.2019 up to 1500 hrs
3	Opening of tender	On 08.04.2019 at 1530 hrs.
4	Taxes	The price quoted will be inclusive of GST, loading, unloading, transportation etc required for proper completion of the work.
5	Prerequisites	Documentary evidence in support of experience, authorized dealership of the offered make, GST registration has to be submitted is to be submitted in a separate sealed envelope. Providing GST Number & PAN is a must.
7	Payment terms	Payment will be made only after the successful completion of the said work.
8	Time of Completion	4 Days (Work shall be taken up on hand immediately after date of issue of work order)
9	Defect liability period	3 months after the issue of completion certificate. The performance guarantee or the retention money shall be released after completion of the defect liability period. Free service is to be provided during this period.
10	Retention money	10% of the bill amount. Retention money will be recovered from bill and will be released after 3 months from the date of installation

***Note:**

- 1 Conditional tenders will not be accepted. Allahabad Bank reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- 2 The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all tenders without assigning any reason what so ever may be.

Date:

**Signature of Contractor
(With Seal)**




ALLAHABAD BANK
(A GOVT OF INDIA UNDERTAKING)
Zonal Office: Chandigarh

Bank invites Tenders from interested authorized Distributors/dealers for supplying the following type of chairs with fabric of approved shade (**Maroon colour**) at its various existing and future branches in the state of Haryana, Himachal Pradesh and Chandigarh under Chandigarh Zone on the following Terms and Conditions

	Description of item	Cost (Excluding GST) GST Rate/amount to be stated as Extra
1	High back revolving chair with Arm & Back  Support (Fabric Shade: Maroon Colour)	
2	Medium back revolving chair with arm & Back Support  (Fabric Shade: Maroon Colour)	



	Description of item	Cost (Excluding GST) GST Rate/amount to be stated as Extra
3	Low back non-revolving chair with arm & Back Support  (Fabric Shade: Maroon Colour)	
4	Brand offered	Godrej Interio / Methodex / Fabteq / Feather Lite / Wipro
5	Rate quoted should be valid for	Six Months from the date of acceptance of Tender, and any number of orders for Chairs may be placed with you within Six months of acceptance of Tender at the rate quoted above.
6	Transportation	Free of Cost
7	Rate for Buy Back of Old Chairs	

The duly filled in offer completed in all respects along with copy of **Authorized Distributorship / dealership Certificate** is to be submitted in sealed cover super scribed "TENDERS FOR OFFICE CHAIRS" with name, address and contact number of the offerer at bottom left corner should be addressed to

The Deputy General Manager,
Allahabad Bank, Zonal Office,
SCO 49-50 2nd Floor, Bank Square,
Sector 17-B, Chandigarh-160017

The last date of submission of completed application form in sealed cover is **08.04.2019** up to **3.00 pm**. The offer shall be dropped in the box kept for the purpose at the premises of Zonal Office at SCO 49-50, 2nd Floor Bank Square Sector 17-B, Chandigarh-160017 on or before **08.04.2019 up to 3.00 pm**.

Deputy General Manager