

ALLAHABAD BANK
Head Office, 2, N.S.Road, Kolkata

NOTICE INVITING
TENDER

Work: TENDER FOR FOR INTERNAL PAINTING & REPAIR WORKS
AT BANKS OFFICE CUM RESIDENCE AT FLAT NO.11, 9/1 MIDDLETON
MANSION, MIDDLETON STREET KOLKATA-71

Sealed item rate tenders from empanelled contractors are invited for internal painting & repair works at flat no.11, 9/1 Middleton Mansion, Middleton street kolkata-71. Full details and tender documents are available on Bank's website: www.allahabadbank.in or may be collected from Bank's Estate Management Department, Head Office, 2 N S Road, Kolkata. Dully filled in tenders should be submitted as per following schedule:

1	Issue of tender document	From 14.03.2019 to 28.03.2019
2	Time of completions	15 days
3	Submission of tender	On or before 28.03.2019 up to 15.30 hrs
4	Opening of tender	On 28.03.2019 at 16.00 hrs
5	Liquidated damages for delay	Should the work not completed to the satisfaction of the Employer within the stipulated period, the contractor shall be bound to pay to the Employer a sum equivalent to 1% of the accepted tendered per week subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains uncommenced or unfinished after expiry of the completion date.
6	Payment terms	No advance will be paid. However running bill during progress of work may be paid considering the progress of work. Payment will be made on satisfactory completion of the job on the basis of actual measurements. Income tax will be deducted as per the rules. Retention money 10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during this period.

The Bank will not be bound to accept the lowest tender and reserve the right to accept or reject any or all the tender without assigning any reason whatsoever. Late/delayed tender shall not be accepted after due date and time of submission of tender.

(Chief Manager (C.E))

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TERMS AND CONDITIONS:-

- 1) The tenderer is advised to inspect and examine the sites and satisfy himself as to the condition prevailing at site and its surrounding extent of work, scope and conditions under which the work is to be executed. The tenderer shall also satisfy himself about the accessibility to the premises.
- 2) The tenderer shall submit the tender which satisfy each and every condition laid down in this document, failing which the tender will be liable to be rejected.
- 3) Conditional tenders shall not be considered.
- 4) No overwriting or cutting is permitted in the financial bid form. In unavoidable circumstances, every cutting should be properly authenticated by tenderer.
- 5) The work shall be carried out in such a way that, there is least disturbance to the people working / staying there.
- 6) The rate quoted in the tender shall be inclusive of all charges of scaffoldings, lifting, tools and plants, freights, labour conditions and fluctuations in rates of excise duty, octroi etc.,
- 7) Work will be completed within the period of 15 days from the date of issue of work order. If the work is not completed to the satisfaction of employer within the stipulated period, the contractor will be bound to pay to the Employer a sum equivalent to 1% of the accepted tendered value per week subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un-commenced or unfinished after expiry of the completion date. The contract / work order may be rescind by giving one week notice incase work is not executed as per specification and as per time schedule given in tender document. In such case, the Bank will have right to get the work executed through some other contractor at the risk & cost of tenderer.
- 8) Contractor is required to arrange the execution of work in such a way that workings of staff and officers/executives of Office / residence are not affected. Contractor is required to take adequate care during progress of work to protect belongings of the Bank. In case of any damage, contractors at their own cost shall make the same good.
- 9) After completion of work, cleaning of floors, walls etc are to be done to the satisfaction of the Bank.
- 10) No advance will be paid. However running bill during progress of work may be paid considering the progress of work. Payment will be released on satisfactory completion of job and submission of bills. Retention Money @10% will be deducted from the bill and to be released after twelve months from the date of virtual completion provided no defects is observed during the period.
- 11) In case of non-completion or delay in completion of work or removal of defects in time, the bank shall be free to appoint another agency to get the job done at contractors risk and cost.
- 12) The contractor should quote in figures as well as in words the rate and amount tendered by them. The amount of items should be worked out and the requisite total is to be given.

- 13) Contractor will arrange necessary tools and plants for completing entire work at their cost and take necessary precaution for the safety & security of their workmen. In case of any accident the total responsibility will be on the contractor.
- 14) If an extension of time for completion of the work, is sought on the grounds of having unavoidable hindrances or any other ground, the contractor shall apply in writing to the Bank with full details of the circumstances causing need of such extension. All the decisions in this regard taken by the Bank shall be binding to the contractor.
- 15) Any extra work or item can only be started by contractor after obtaining approval from the Estate Management Department. Items executed without prior approval from the Estate Management Department will not be considered for payment.
- 16) The items of work are to be executed strictly in accordance to the specification given in the financial bid or schedule of quantity. Prior approval of Bank is required for any change in specification of item.
- 17) The Bank reserves the right to reject or accept any or all tenders without assigning any reason.

Declaration by the tenderer:-

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates.

(Signature with seal of tenderer)

Schedule of Quantities for Internal painting & repairs in Flat No.11, Middleton Manison					
S.No	Description	Units	Qty	Rate	Amt.
1	Dismantling the existing damaged plaster and disposal of rubbish/ debris from the site including racking out joints, scaffolding	sqm	10		
2	Providing and laying Cement plaster to match with the existing plaster with cement mortar 1:3 (1 cement : 5 sand) mixed with water proofing compound of Roff or eqv and curing properly including scaffolding .	sqm	10		
3	Applying putty on newly plastered surface of wall/ceiling to give a smooth finish including scaffolding.	sqm	130		
4	Removal of old paint from wooden / metal surface by using wire brush / sand paper / spirit lamp etc., cleaning of surface and applying two or more coats of plastic emulsion paint over a coat of primer in approved shade and make in combination to give an even shade including preparation of surface, scaffolding, all tools and labour as required for proper completion of the job.	sqm	800		
5	Removal of old paint from wooden / metal surface by using wire brush / sand paper / spirit lamp etc., cleaning of surface and applying two or more coats of synthetic enamel paint over a coat of wooden / steel primer in approved shade and make in combination to give an even shade including preparation of surface, scaffolding, all tools and labour as required for proper completion of the job.	sqm	300		
6	Sand papering, cleaning thoroughly the existing doors and applying spirit polish in required shade to give an even shade.	sqm	10		

7	Scraping of old paint by sandpapering, cleaning the surface & applying two or more coats of synthetic enamel paint of approved brand and make of required colour to give an even shade including necessary Plants & Tools required for completion of work				
a	Ceiling Fans & Fan rod	No	15		
8	Providing and fixing Joint less 300 x 300 mm Ceramic Tiles for floor of approved make, quality & shade and pattern. In Cement Mortar 1:4 in proper line and level after dismantling and removing damaged tiles. Rate shall be inclusive of providing and laying necessary PCC and Cement Mortar and joint filling compound of the same shade of the tiles.	sqm	40		
9	Providing and fixing 300 x 450 mm approved plain shade of Glazed tiles for dado from FL using Cement Mortar 1:4 in proper line and level after dismantling and removing damaged tiles as directed by the Bank. The rate shall include necessary backing material, Dural nosing for edges, and water proofing and joint filling compound of the same shade as that of the ceramic tiles. All sanitary fittings shall be located on the joints or junctions of the tiles.	sqm	40		
	Total Amount				
	GST Amount				
	Gross Amount				