



Ref: BR/PKL/

SCO 12 A SEC-11 PANCHKULA  
Phone:-0172- 5044401,05,07**Notice Inviting Financial Bids for conducting Forensic Audit**

Financial Bids are invited from IBA Empanelled Forensic Audit Firms (Empanelled for the purpose of conducting Forensic Audit of frauds below Rs. 50.00 crore) to conduct Forensic Audit in the account of POLO HOTELS LIMITED for total financial exposure of sanctioned Term Loan of Rs 44.00 crore with Ledger Balance of Rs. 38.26 crore. The address of the borrowing company is as under-

**Address:**

Regd Office : Hotel North Park, Near Ghaggar Bridge, Sector -32, Panchkula-134108 (Haryana)

The scope of your work of the Forensic Audit is as under:

**1. Sources Of Margin Money and End Use of Funds:**

Verification of sources of margin/ promoters contribution and its utilization/investment in the project. Identifying/ ascertaining the actual end use of Term Loan funds disbursed by the Branch and assets created.

Tracing the source of contribution by promoters by analyzing equity/debt/ unsecured loans infused by Promoters /Directors and verifying that they were not subsequently withdrawn.

Details of all transactions with banks outside the Multiple Banking Arrangement / other than nominated account.

To examine the diversion/ siphoning of lenders' funds/ Company's assets charged to lenders as Security (Primary/ Collateral) and to quantify that amount, if any.

Establishing money trail of all major transactions of procurement of equipment, investments made, unsecured loans given etc.

**2. Purchases & payables**

Verification of the purchases for construction of hotel project including purchase order, invoices and controls in the billing process obtaining confirmation wherever necessary and verifying the genuineness. Review of payables including age-wise analysis of creditors, identifications of major creditors and commenting on the genuineness.

**3. Investments**

Analysis of various investments made and their approvals. The documentation of investments is to be verified and commented upon. The commercial expediency and prudence of investments needs to be verified and commented upon.

**4. Related Party Transactions**

All related Party transactions are documented year wise and commented upon as a separate section in the report



Group Transactions/ inter-company transactions/ related party transactions are to be examined with respect to commercial prudence, genuineness, documentation and various approvals under the Laws. Non-compliances have to be brought out clearly. Diversion of funds is to be brought out clearly.

Related Party Transactions should cover all transactions including but not limited to purchase, sales, expenses, loans given and taken, investments made in subsidiary, joint ventures and associates etc.

**5. Accounting and Falsification of accounts**

The auditor is required to examine whether accounting standards have been observed and whether there has been falsification of accounts where there are fraudulent transactions which are mere book entry and not backed by any genuine documents.

Wherever frauds, if any are observed, the modus operandi, the motive of the suspect and opportunity to commit fraud are to be commented. Whether there is any collusion and also mention the physical and documentary evidences to substantiate it, whether there was any attempt to destroy the evidence, etc.

**6. Movement of Loans & Advances and their documentations, approvals under Companies Act, confirmations and commenting on genuineness of these loans. The end use of loans should be verified and commented upon.**

**7. Any other information considered relevant by you in the best interest of the Lender's / banks.**

**8. The above scope of work is illustrative and not exhaustive in nature and the bank shall be free to add to the above list/ discontinuation of above forensic audit depending on the evolving situation.**

Your report will cover the disbursement for the period from 01.03.2013 to 30.06.2017.

Time Schedule for submission of Draft Forensic Audit Report: 30 days from the Date of Appointment of Forensic Audit.

The Quotes for the above assignment inclusive of all expenses like travelling, lodging etc should be submitted in a sealed envelope latest by 5:00 PM, 29.01.2019 at the following address:

Allahabad Bank,  
Panchkula Branch,  
S.C.O.: 12 - A, Sector 11, Panchkula - 134 109  
Tel: 0172 - 5044401/5044405/5044407



A handwritten signature in blue ink, written over the official stamp.