

ALLAHABAD BANK
(Head Office, 2, N.S.Road, Kolkata)

NOTICE INVITING TENDER

Work: Tender Interior Furnishing for proposed Retail & MSME Processing centre at Cochin Branch, Kerala under ZO Chennai

Sealed item rate tenders from empanelled contractors are invited for furnishing work in RMPC at First floor of Cochin branch. Full details and tender documents are available on Bank's website: www.allahabadbank.in or may be collected from Bank's Zonal Office Chennai at 112, 2nd floor, Vairams Complex, Sir Thyagaraya Road, T Nagar Chennai - 600017 / Cochin Branch at P.B.No.210/858, Palace Road, Cochin Dist. Ernakulam Kerala 682002. Duly filled in tenders should be submitted as per following schedule at Allahabad Bank, Zonal Office Chennai at 112, 2nd floor, Vairams Complex, Sir Thyagaraya Road, T Nagar, Chennai - 600017:

| | | |
|---|------------------------------|---|
| 1 | Issue of tender document | From 08.04.2019 to 22.04.2019 |
| 2 | Time of completions | 10 days |
| 3 | Submission of tender | Tenders should always be placed in sealed cover with the name of project written on the envelopes addressed to The Deputy General Manger, Zonal Office Chennai on or before 22.04.2019 up to 17.00 hrs at 112, 2nd floor, Vairams Complex, Sir Thyagaraya Road, T Nagar Chennai – 600017 |
| 4 | Opening of tender | On 23.04.2019 at 11.00 hrs |
| 5 | Liquidated damages for delay | Should the work not completed to the satisfaction of the Employer within the stipulated period, the contractor shall be bound to pay to the Employer a sum equivalent to 1% of the accepted tendered per week subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un commenced or unfinished after expiry of the completion date. |
| 6 | Payment terms | No advance will be paid. Final Payment will be made on satisfactory Completion of the job on the basis of actual measurements. Income tax will be Deducted as per the rules. |
| 7 | Defect Liability Period | Retention money 10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during this period. |
| 8 | Validity of Tender | 90 Calendar days |
| 9 | Transportation and lifting | The rates quoted should include cost of Materials transportation, carting, wastages and lifting for all leads, night work, Labour etc., |

The Bank will not be bound to accept the lowest tender and reserve the right to accept or reject any or all the tender without assigning any reason whatsoever. Late/delayed tender shall not be accepted after due date and time of submission of tender.

Dy. General Manager

**Work: Tender for proposed Retail & MSME Processing centre at
Cochin Branch, Kerala under ZO Chennai**

TERMS AND CONDITIONS:-

- 1) The tenderer is advised to inspect and examine the sites and satisfy himself as to the condition prevailing at site and its surrounding extent of work, scope and conditions under which the work is to be executed. The tenderer shall also satisfy himself about the accessibility to the premises.
- 2) The tenderer shall submit the tender which satisfy each and every condition laid down in this document, failing which the tender will be liable to be rejected.
- 3) Conditional tenders shall not be considered.
- 4) No overwriting or cutting is permitted in the financial bid form. In unavoidable circumstances, every cutting should be properly authenticated by tenderer.
- 5) The work shall be carried out in such a way that, there is least disturbance to the people working / staying there.
- 6) The rate quoted in the tender shall be inclusive of all charges of scaffoldings, lifting, tools and plants, freights, labour conditions and fluctuations in rates of excise duty, octroi etc.,
- 7) Work will be completed within the period of 10 days from the date of issue of work order. If the work is not completed to the satisfaction of employer within the stipulated period, the contractor will be bound to pay to the Employer a sum equivalent to 1% of the accepted tendered value per week subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un-commenced or unfinished after expiry of the completion date. The contract / work order may be rescind by giving one week notice incase work is not executed as per specification and as per time schedule given in tender document. In such case, the Bank will have right to get the work executed through some other contractor at the risk & cost of tenderer.
- 8) Contractor is required to arrange the execution of work in such a way that workings of staff and officers/executives of Office / residence are not affected. Contractor is required to take adequate care during progress of work to protect belongings of the Bank. In case of any damage, contractors at their own cost shall make the same good.
- 9) After completion of work, cleaning of floors, walls etc are to be done to the satisfaction of the Bank.
- 10) No advance will be paid. Payment will be released on satisfactory completion of job and submission of bills. Retention Money @10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during the period.
- 11) In case of non-completion or delay in completion of work or removal of defects in time, the bank shall be free to appoint another agency to get the job done at contractors risk and cost.
- 12) The contractor should quote in figures as well as in words the rate and amount tendered by them. The amount of items should be worked out and the requisite total is to be given.
- 13) Contractor will arrange necessary tools and plants for completing entire work at their cost and take necessary precaution for the safety & security of their workmen. In case of any accident the total responsibility will be on the contractor.
- 14) If an extension of time for completion of the work is sought on the grounds of having unavoidable hindrances or any other ground, the contractor shall apply in writing to the Bank with full details of the circumstances causing need of such extension. All the decisions in this regard taken by the Bank shall be binding to the contractor.
- 15) Any extra work or item can only be started by contractor after obtaining approval from the Property Department. Items executed without prior approval from the Property Department will not be considered for payment.
- 16) The items of work are to be executed strictly in accordance to the specification given in the financial bid or schedule of quantity. Prior approval of Bank is required for any change in specification of item.
- 17) The Bank reserves the right to reject or accept any or all tenders without assigning any reason.
- 18) The Tenders received after the stipulated time will not be accepted. Contractor's representative can be present at the time of the Tender opening.
- 19) Tenders are to be on the prescribed form which can be obtained from Bank's Zonal Office Chennai at 112, 2nd floor, Vairams Complex, Sir Thyagaraya Road, T Nagar Chennai - 600017 / Cochin Branch at P.B.No.210/858, Palace Road, Cochin Dist. Ernakulam Kerela 682002.
- 20) **The time allowed for carrying out of the work for the Interior Furnishing works will be 10 Calendar days from the same day after the date of written orders to commence work from the bank.**
- 21) The contractors should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and requisite totals given.
- 22) When contractors signs a tender in an Indian Language the tendered amount and the total amount tendered should also be written in the same language. In the case of illiterate contractors the rate or the amounts tendered should be attested by a witness Issue of tender form will be stopped one day before the date fixed for the opening of tenders.

- 23) Earnest Money amounting to Rs 10000/- (Rupees: Ten Thousand Only) in the form of bank draft drawn in favour of the Allahabad Bank, Cochin payable at Cochin must accompany with each tender .It is compulsory that the Contractors to enclose the EMD along with the Tenders .
 - 24) Each tender is to be in a sealed cover super/scribed "Tender for the Interior Furnishing work of Allahabad ,RMPC Branch Cochin.
 - 25) The contractor, whose tender is accepted will be required to furnish by the way of security deposit for the due fulfilment of his contract, such sum as will amount to:
 - 10.00% on the first Rupees One Lakh of the estimated cost of work.
 - 7.50% on the next Rupees One Lakh of the estimated cost of work.
 - 5.00% on the remaining amount of the estimated cost of work.
- The Security Deposit shall be collected as mentioned above/Clause No.12 on the General Conditions of the contract. The EMD of the contractor whose tender is accepted shall be forfeited in full in case he does not remit the Initial Security Deposit within the stipulated date mentioned in the award letter.
- 26) The acceptance of the tender will rest with the DGM, Allahabad Bank, Zonal Office Chennai. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
 - 27) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
 - 28) Power and Water will not be provided by the Employer. The contractor has to make the arrangement for the same. Sub-meter shall be provided by the contractor at his own cost.
 - 29) All rates shall be quoted on the proper form of the tender alone.
 - 30) An item rate tender containing percentage below/above will be summarily rejected. However, where a tenderer voluntarily offers a rebate for payment within a stipulated period, this may be considered.
 - 31) On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Bank/Architects shall be communicated to the Bank.
 - 32) Special care should be taken to write the rates in figure as well as in words and the amount In figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures the words 'Rs' should be written before the figures of rupees and words 'P' after the decimal figures, e.g., Rs.2.15 "P" and in case of words. The word 'Rupees' should precede and the word 'Paise' should be written at the end, unless the rate is in whole rupees and followed by the words 'only'. It should invariably be up to two decimal places. While quoting the rate in schedule of quantities the word 'only' should be written closely following the amount and it should not be written in the next time.
 - 33) GST will be paid by the Bank. But Income Tax will be deducted from the Bill by the Bank in respect of this contract.
 - 34) The contractor shall give a list of relative working with the bank along with their designations and addresses.
 - 35) No employee of the bank is allowed to work as a contractor for a period of two years of his retirement from bank service, without the previous permission of the bank, this contract is liable to be canceled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the bank.
 - 36) The tender for works shall remain open for acceptance for a period of Ninety (90) calendar days from the date of opening of tenders. If any tenderer withdraws his tender before the said period, then the bank shall be at liberty to forfeit the Earnest Money paid along with the tender.
 - 37) The tender of the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may had/have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summarily be rejected.
 - 38) It will be obligatory on the part of the tenderer to tender and sign and tender documents for all the component parts and that, after the work is awarded, he will have to enter into an agreement for each component with the competent authority in the bank.
 - 39) The tenderer apart from being a competent contractor must associate and co-ordinate with The other allied agencies of the appropriate class.
 - 40) In the event of Correction, Overwriting, Addition occurrence at the time of filling rate in words and figures, the number of such Correction, Over writing, will not be entertained.

Declaration by the tenderer:-

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates.

(Signature with seal of tenderer)

Price Bid

Schedule of quantity for the Interior furnishing work of Retail & MSME Processing centre at Cochin under ZO Chennai

| Sl.no | DESCRIPTION | UNIT | QTY. | RATE | AMOUNT |
|-----------|---|------|------|------|--------|
| I | <u>DOOR & PARTITIONS:-</u> | | | | |
| 1 | <u>Entrance door -glass</u> | | | | |
| | Providing and fixing entrance door with twin style Glass door powder coated Al. frame work of size 10cm x 5 cm at top and bottom door and 8mm glass float glass (edge polished & etched) float glass . The door should be provided with lock, handle & necessary hardware fixtures of approved make and design, viz. double action floor spring (Dorma/Ozone), door stopper complete as per drawing and instructions. The rate should also include the cost glass etching on the glass . size 100cm x 210cm Ht x1 | 45 | Sft | | |
| 2 | <u>WOODEN DOOR</u> -Supply & fixing of 40mm thick blocked door with hard wood beading all around finished with 1mm lamination of approved colour & make at the entrance to the 1st floor from the stair case .The door to have with hardwood door frame painted. The door is provided with lock & handle , tower bolt etc .Door Size 2'6" x 7' x2 nos | 45 | Sft | | |
| 3 | <u>PARTLY GLAZED LOW HT PARTITION</u> CM's Cubicle Low Ht glazed partition made of double skin partition with Al section of size 2" x2" inside with 6mm Marine ply wood and 1mm lamination on both sides up to 3' Ht and the balance 1' with 10mm thick edge polished glass fixed with hard wood lipping painted | 50 | Sft | | |
| 4 | <u>Al.single skin partition</u> providing single skin partition behind the stairs with powder coated Al frame work & 12mm prelaminate particle board including 1 no door with locking facility as per the drawing | 80 | Sft | | |
| 11 | <u>FURNITURE</u> | | | | |
| 1 | <u>STAFF TABLES</u> Providing & fixing of staff tables made of 19 mm thick BWR grade plywood on top and all sides finished with 1 mm thick lamination of approved colour & pattern as per the design. Table top shall be provided with 10 mm thick | | | | |

| | | | | | |
|----------|---|------|-----|--|--|
| | <p>edge polished float glass . The table is provided with 3 no. of drawers with draw channel, multipurpose lock, 4" long brush steel handle, 1 keyboard pullout with sliding channel, cable manager of approved make as per the material specification. Also provide CPU stand & foot rest as per the design. All exposed edges of plywood to be finished with white beechwood lipping of melamine clear glossy finish. All inside portions to be painted with primer and 2 coats of enamel paint of approved colour& make</p> | | | | |
| a | C.Manager's / Officer Table Table Size 150cm x 75 cm | 3 | No | | |
| b | Clerk's Table with 10mm thick edge polished vertical glass partition 30 cmHt on top of 15 cm double skin partition in front :- 110 x 60 x 75 cmHt | 8 | No | | |
| 3 | <u>LOW HT STORAGE</u> -CABIN -2 | | | | |
| | Supply and fixing Low Ht storage with 19mm Marine ply wood on allsides with 1mm thik Lamination of approved colour & make with sliding shutters with edges finished with hard wood lipping painted. The shutters are fixed with auto closing hinges recessed handles (powder coated) . The storage has to have shelves inside as per the drawing. The inside of the storage is painted with Enamel paint after putty . Size : 120 x 75 cm Ht | 10 | Sft | | |
| 4 | <u>SIDE CREDENZA</u> - CMs Cabin & Officers Cabin | | | | |
| | made of 19mm Marine plywood on all sides with 1mm lamination for the visible sides with sliding shutters made of 12mm thick marine plywood with hard wood lipping and Al channel . The sliding shutters are provided with recessed handle (powder coated) with one shelf inside as per the drawing. The inside of the side table is painted with ename paint after putty. | 3 | Nos | | |
| 5 | <u>3 SEATER SOFA SET</u> | | | | |
| | Supply of 3 seater sofa set with ss handrest, Cushioned seating of approved make with Fabric upholstery of approved colour & MAKE | 2 | Nos | | |
| 6 | <u>CENTRE TABLE</u> | | | | |
| | Supply & fixing centre tablewith SS legs and 12mm edge polished glass fitted with rubber bush size 3' x 2' x 2' Ht | 1 | No | | |
| 6 | <u>GYP SUM BOARD FALSE CEILING</u> | | | | |
| | Supply & Fixing of 12mm thick Gypsum board with GI Frame work inside as per the manufacturer's Specification including 2 coats of Emulsion Paint (White Colour0 of approved make | 620 | Sft | | |
| 7 | <u>PAINTING WORK</u> | | | | |
| a | Wall painting with 2 coats Premium Emulsion paint of approved colour & make after applying putty | 1350 | Sft | | |
| b | Enamel Paint- Doors & windows with 2 coats of Enamel paint after cleaning the surface | 350 | Sft | | |
| | | | | | |
| | | | | | |

| | | | | | |
|-----|---|-----|-----|--|--|
| 111 | CIVIL WORK | | | | |
| 1 | Modification of the Existing Toilets 2 Nos | | | | |
| | Providing & Fixing Water Closet of approved make and colour with flush tank and the necessary fittings including the necessary plumbing, Long body Tap, Health Faucet etc | 2 | Nos | | |
| 2 | Supply & fixing 2 No Wash Basin of approved make including the necessary accessories & Plumbing . | 2 | Nos | | |
| 3 | TOILET FLOORING 2 No Toilets | | | | |
| | Supply & laying anti skid ceramic tile of approved make & colour for the toilet flooring giving the necessary slope: size 30 x 30 cm | 22 | Sft | | |
| 4 | Wall Dadoing upto 5' ht for 2 No Toilets with glazed tile of size 40 x 30 cm | 100 | Sft | | |
| 5 | PVC DOOR for Toilets Toilet with PVC Door frame | 2 | Nos | | |
| 6 | Flooring for Staircase | | | | |
| | supply & laying of Terracota Anti grid tile for the Stair case including the cost of materials, transportation & labour | 40 | Sft | | |
| 7 | Flooring of the Wash Area with Ceramic tile | 30 | Sft | | |
| 8 | PVC FLOORING | | | | |
| | Providing & fixing Vinyl flooring of 1.5 mm thick ,of wooden finish of approved make including skirting | 650 | Sft | | |
| | TOTAL COST FOR THE INTERIOR WORK | | | | |

GST as applicable @ _____

-Amount in words: Rupees.

List of approved make and shade

1. Ply Board: Century /Kitply /Green (BWP Grade)

2. Laminates:- a) For Partitions/Tables/Counter Surface:-

Century Ply :303- Bodensee Beech, Sunmica : E-224/1224-Steam Beech, Formica-FI-1224(SF)-Steam Beech-I, Greenlam : 685-Swiss Pear

b) For Border & Skirting:-

Century:191- Radiant Red, Sunmica : G-448/1448-Teracotta, Formica- FI-1517(SF) Sienna, Greenlam: 165- Light Red

3. Glass: Modi/Saint Gobin/ Indo Asahi/Triveni

4. Gyp Board: India Gypsum or equivalent approved.

5. Locks/Handles: Godrej/Harrison/Vijayan

6. Drawer Sliding Fittings: Earl Bihari (EBCO)/Godrej/Blum or equivalent approved.

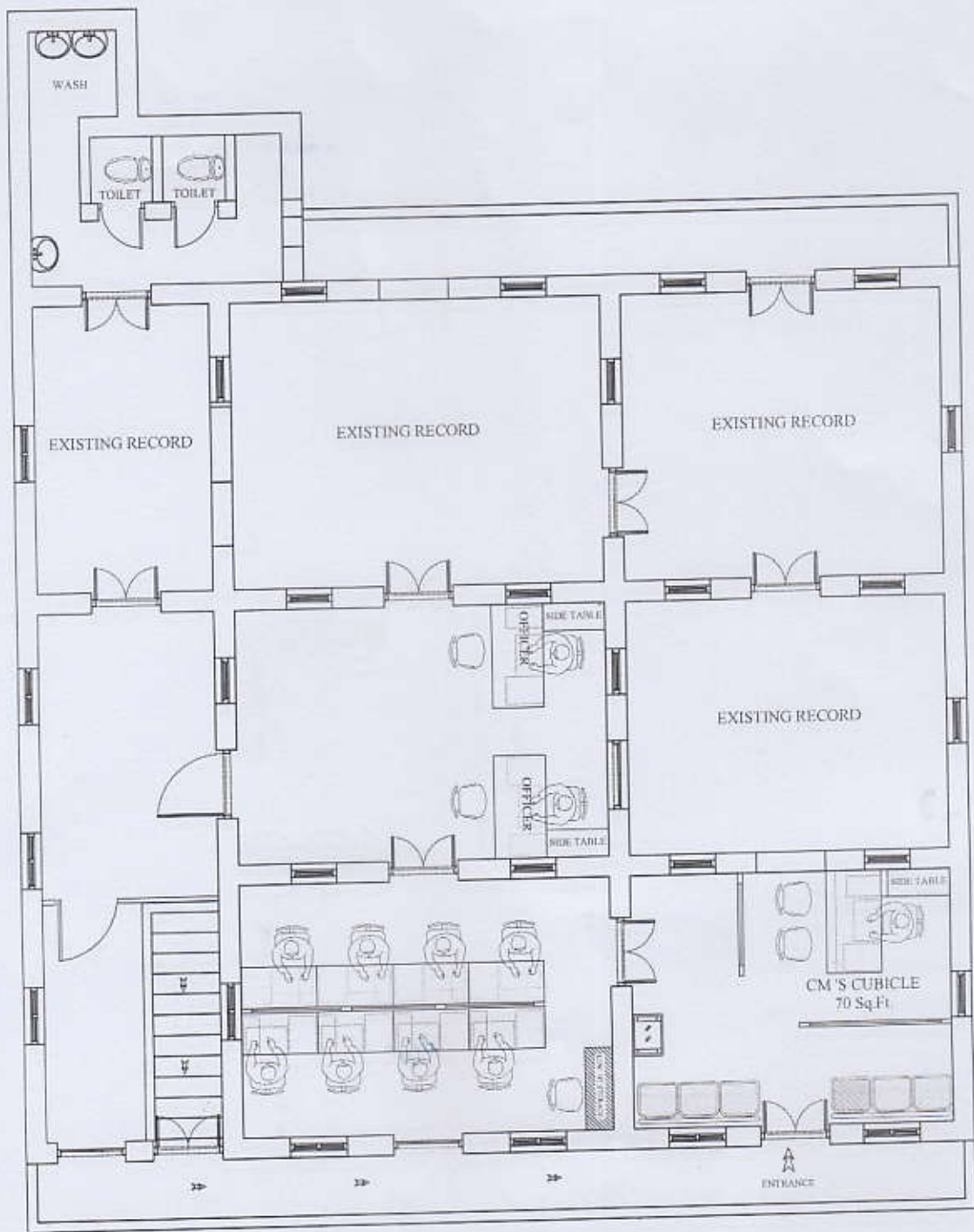
7. Floor Spring/Door Closer: Sandhu / Hemco / Hardwin or equivalent approved.

8. Other materials: ISI mark & approved by the Bank.

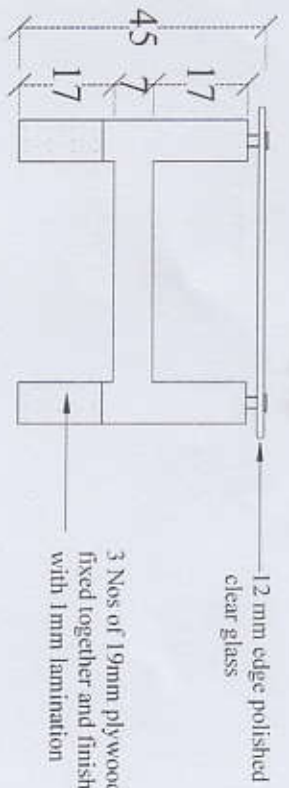
CONTRACTOR'S NAME ,SEAL & SIGNATURE

Address & Contact No.

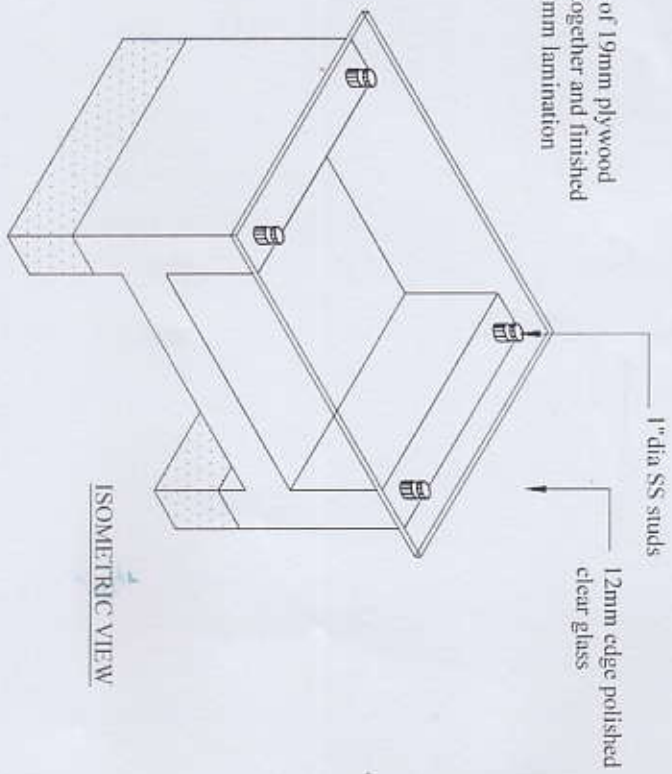
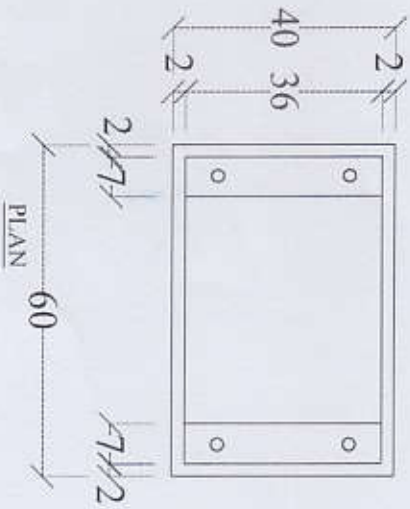
(Signature of tenderer with seal)





**RMPC ALAHABAD BRANCH MATTANCHERY (FIRST - FLOOR)
INTERIOR LAYOUT**

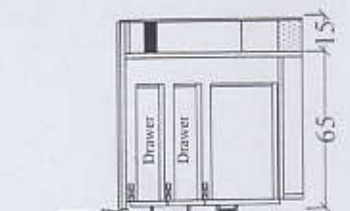


FRONT ELEVATION

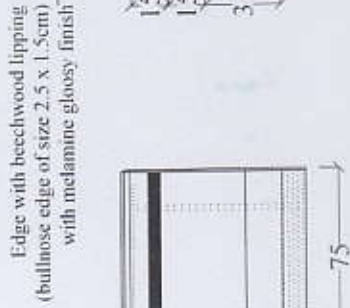


CENTER TABLE

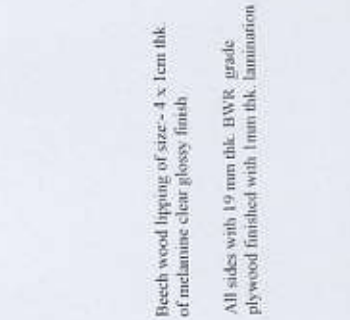
| | |
|---|--------------------------|
|  | Greenlamm-685 swiss pear |
|  | Greenlamm-165-Light red |



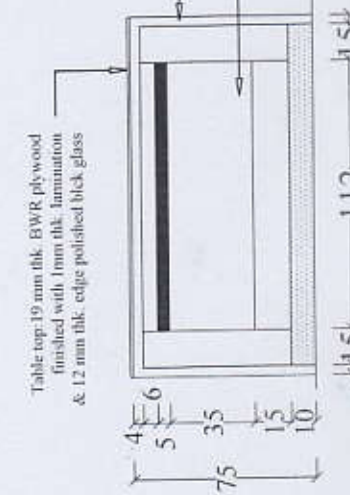
SECTION AA



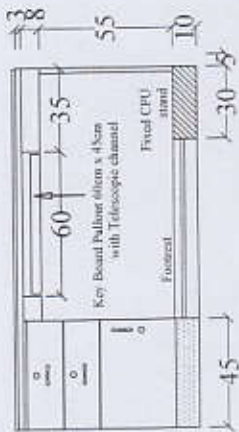
SIDE ELEVATION



ELEVATION



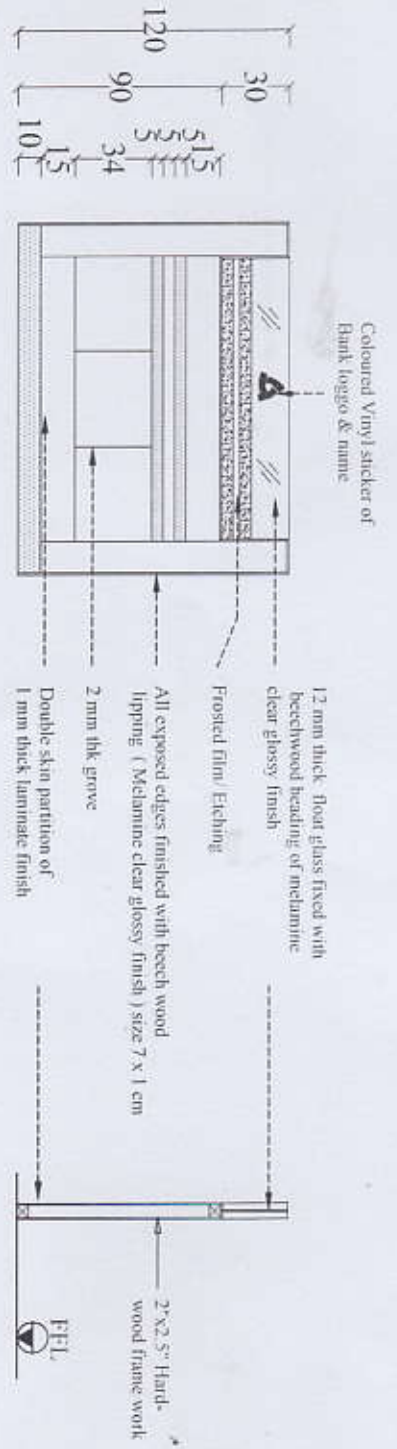
PLAN



REAR ELEVATION

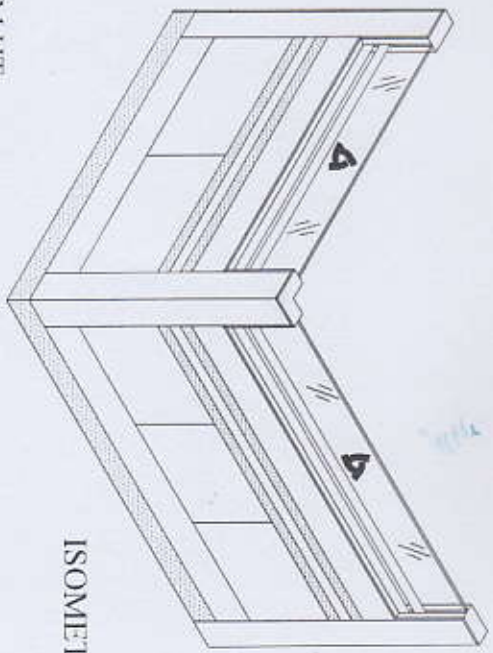
| | |
|--|-------------------------|
| | Greenlam-685 swiss pear |
| | Greenlam-165-Light red |

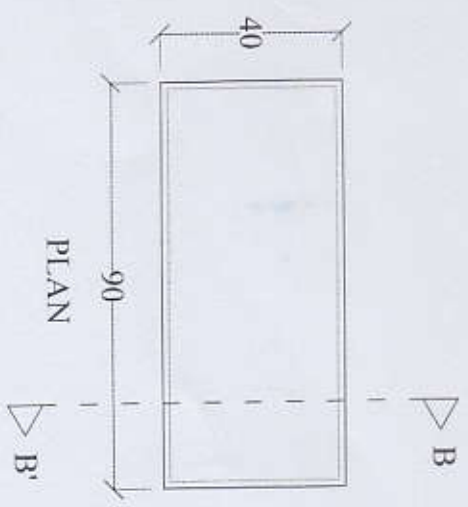
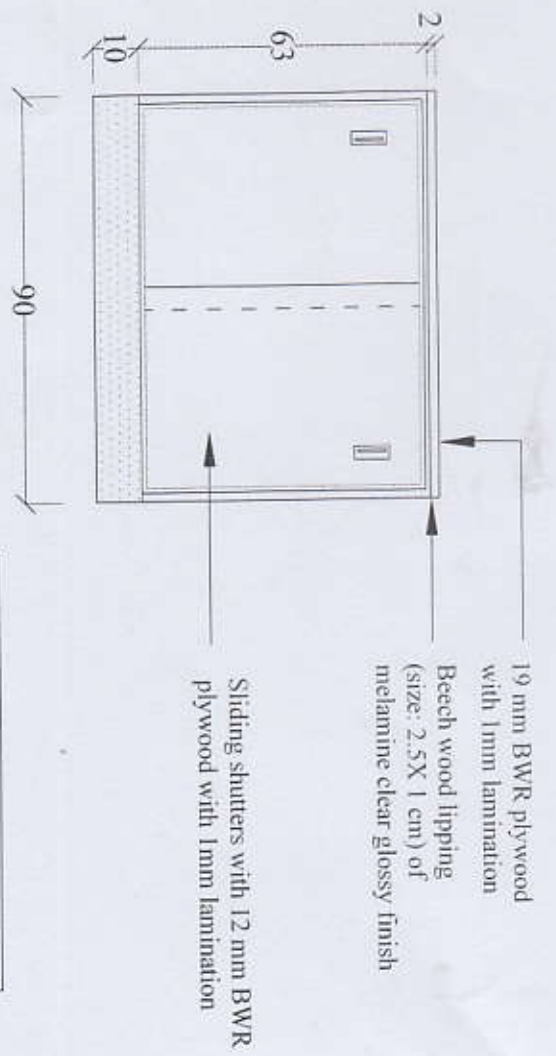
CM'S TABLE/OFFICERS TABLES



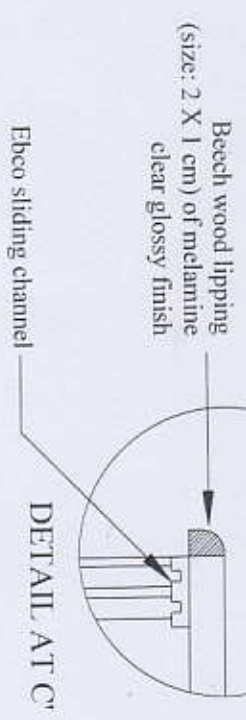
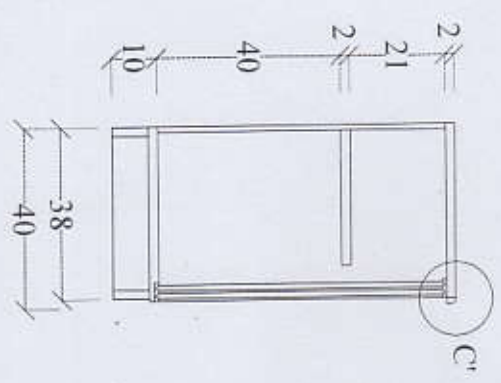
| | |
|--|-------------------------|
| | Greenham-685 swiss pour |
| | Greenham-165-Light red |

PARTLY GLAZED LOW HT. PARTITION 120 CM HT
(CUBICLES & SEPERATIONS OF OFFICERS)





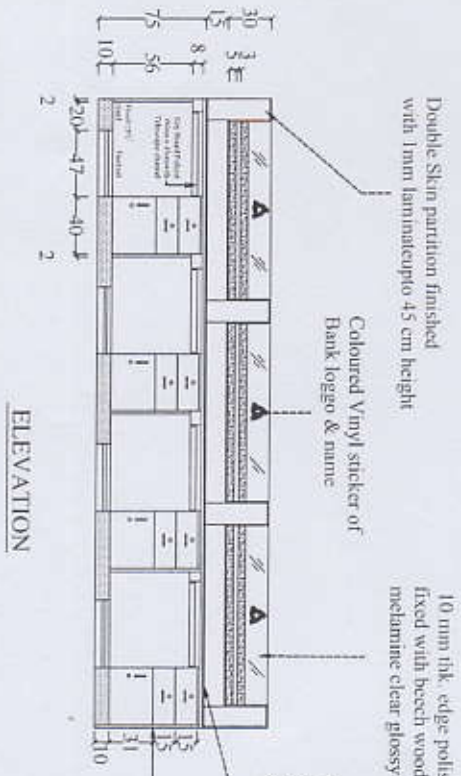
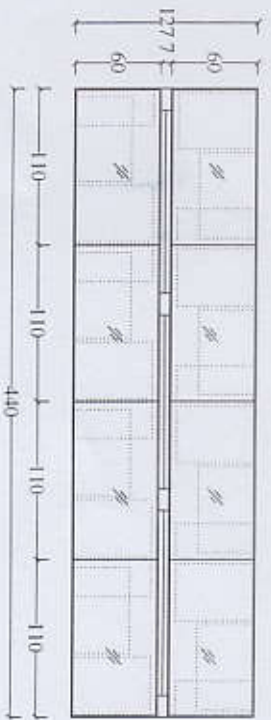
| | |
|--|-------------------------|
| | Greenlam-685 swiss pear |
| | Greenlam-165-Light red |



SIDE CREDENZA

CLERKS TABLES

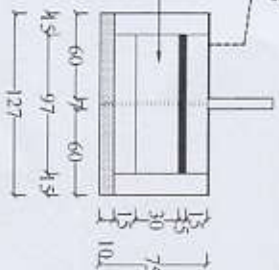
PLAN



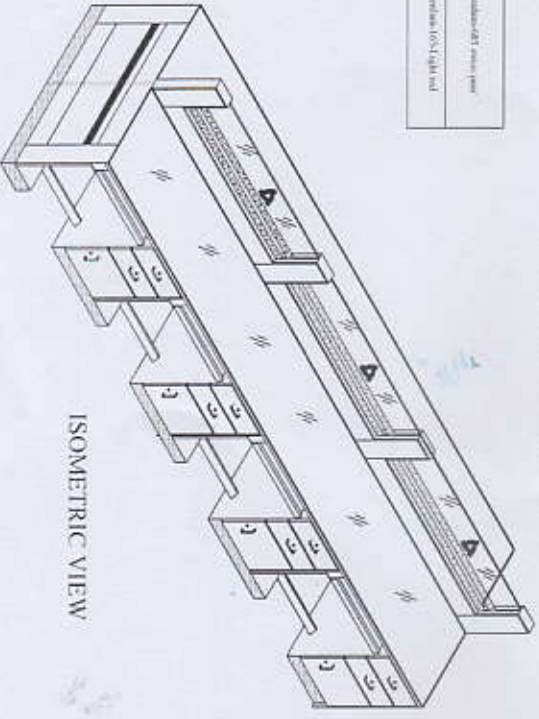
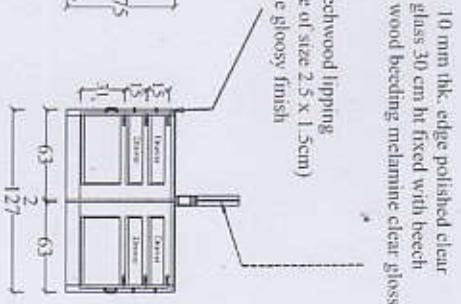
ELEVATION



SIDE ELEVATION



SECTIONAL ELEVATION



ISOMETRIC VIEW