



# **ALLAHABAD BANK**

## **NOTICE INVITING TENDER**

**Subject : Supply and fixing of Strong Room Door with Grilled Gate at Baberu Branch, District – Banda under ZO HAMIRPUR**

Sealed tenders on item rate basis are invited in two bids (technical & financial) from Bank's empanelled dealers / manufacturers for supply and installation of one strong room door with grilled gate, ventilation cage, air ventilator and exhaust fan at Baberu Branch , District –Banda under ZO Hamirpur

Strong Room Door "Class – B or II" with grilled gate will invariably be BIS labeled with No. 11188 and year of manufacturing. The doors should have sealing to avoid entering of water into the strong room while the door is closed and limit switch to disconnect the electrical supply to strong room once the door is closed.

Tender document may be downloaded from Bank's website from Bank's website [www.allahabadbank.in](http://www.allahabadbank.in) or can be collected from Property Department, Zonal Office Hamirpur (10/379, Rameni Tarauns, Hamirpur – 210301, UP) as per following programme :

1	Issue of Tender Document	From 24/07/2019 to 14/08/2019
2	Last date for Submission of Tender	On or before <b>14/08/2019 up to 14:00 hrs</b>
3	Opening of Tender	On 14/08/2019 at 16:00 hrs
5	Time of Completion	<b>15 Days from the date of issue of work order</b>
6	Liquidity damage for delay	If the work not completed up to the satisfaction of the Bank within the stipulated period of 15 days, the supplier shall be bound to pay the Bank , a sum equivalent to 1% of the accepted sum per week subjected to maximum deduction of 10% of the accepted tender amount by the way of liquidated damage. Once the maximum is reached, Bank may consider termination of contract and shall be entitled to terminate it
7	Payments terms	Mentioned in Annexure – C of Technical Bid

The duly filled in offer completed in all respect in separate sealed covers marked "Technical Bid" & "Financial Bid" is to be dropped in tender box placed at **Zonal Office, Hamirpur (10/379, Rameni Tarauns, Hamirpur – 210301, UP)**.

The Bank reserves the right to accept or reject any or all the tender without assigning any reason whatsoever.

**Rananjay Singh**  
**(Assistant General Manager)**



**TECHNICAL BID – ANNEXURE A**

**APPLICATION FORMAT**

<b>1</b>	<b>Name of Authorized Dealer / Supplier</b>	
<b>2</b>	<b>Registered Address of the Applicant with Telephone No &amp; Email ID</b>	
<b>3</b>	<b>Mention the GST Registration No. Furnish the copy of such registration certificate</b>	
<b>4</b>	<b>Dealership Certificate of the Company</b>	
<b>5</b>	<b>Total Distance in kilometers of Outlets / Service Centers from Zonal Office</b>	

**(Signature of Dealer & Supplier along with the seal)**



TECHNICAL BID – ANNEXURE- B

**LETTER SUBMITTING TENDER**

The Assistant General Manager,  
Allahabad Bank,  
Zonal Office,  
Hamirpur - 210301

Dear Sir,

With reference to the tender invited by you for the work of  
**Supply and fixing of Strong Room Door with Grilled Gate at Baberu Branch under  
ZO HAMIRPUR**

I/ We hereby offer to execute the work under contract at the respective rates mentioned in the schedule of quantities.

I/ We have seen the site and understood all the terms and conditions of the contract.

I/ We agree to execute the work as per specifications and conditions of the contract.

I/We agree to keep our offer open for a period of 15 days from the date of opening of Tender.

I/ We understand that you are not bound to accept the lowest or any other tender that you received.

Thanking You,

Yours faithfully,

Place:

Date:

(Signature of Dealer / Supplier along with seal)



## GENERAL TERMS & CONDITIONS

1. Sealed tenders should be addressed to **The Assistant General Manager ,Allahabad Bank, Zonal Office Hamirpur, 10 / 379 , Rameni Tarauns , Hamirpur – 210301 , UP** and should reach the Bank before 1400 hrs on **14/08/2019**
2. No tenders will be received after 1400hrs on **14/08/2019** and tenders will be opened on the same day at 1600hrs unless otherwise informed.
3. The tenders should quote the rate in figures as well as in words.
4. **All erasures and alterations made while filing the tender must be attested by initials of tenderers. Overwriting of the figures is not permitted.**
5. Joint tenders will not be considered.
6. The work is to be completed within a period of 15 days from the date of issuance of work order.
7. The rate quoted will comprise of unit price plus GST as applicable including installation charge. No other taxes and duties (Shipment, packing, freight from factory to the destination site, insurance, handling and clearing charges, etc.) will be entertained by Bank.
8. The bill will invariably contain product serial number along with a certificate that the product complies with latest BIS standard. BIS certification by way of a metallic label on the product on each individual item with serial number will be mandatory requirement for supply of Strong Room Doors with grilled gate. Labelling of such specification is mandatory and no other self declaration will substitute this provision.
9. **Payment Terms :**
  - (a) Payment of 90% of the cost of equipment shall be made by the Branch to the supplier on receipt of specified goods at the site and successful installation of the equipment.
  - (b) Payment of balance amount shall be made by the Branch after 3 months from the date of installation provided no defects is observed during this period which will be duly certified by the Officer – In – Charge of Zonal Office.
  - (c) No advance will be paid.
  - (d) All payment will be made to the Vendor in Indian Rupees through IOI/NEFT/RTGS.
10. No escalation in the rates will be allowed under any circumstances.
11. The successful tenderer is bound to carry out the entire work within the stipulated period in the appendix. If the work not completed up to the satisfaction of the Bank within the stipulated period of 15 days, the supplier shall be bound to pay the employer a sum equivalent to 1% of the accepted sum per week subjected to maximum deduction of 10% of the accepted tender amount by the way of liquidated damage. Once the maximum is reached, Bank may consider termination of contract and shall be entitled to terminate it.
12. Extension of time in days will be granted by the Bank if proved that Vendor is not at fault for extending the work beyond stipulated date of completion.
13. The contractor shall remove all the malba etc. wash and clean the floors at his own cost and hand over the site in proper manner on the completion of work.
14. The tender shall acquaint himself with the site conditions, making his own arrangement for storing of material at site, lift, cartage, etc.
15. The contractors will attend to all defects noticed during the warranty period. If the contractor fails to attend the defects, these defects will be rectified by the Bank the expenditure incurred on this account will be recovered from the firm.
16. The contractors shall be responsible for application of labour laws compensation for injury and accident to person, whether employed by him or by his sub-contractor.



17. The contractor will take necessary precautions for carrying out the work avoiding any damage to structure/decorative part of the property. The contractor will rectify the damage at his own cost.
18. The contractor shall ensure that workman employed by him for execution of work are suitably covered against Workmen's Compensation Act and that all liabilities arising out of Workmen's Compensation Act, ESIS and other legislative enactment applicable to such works and workmen shall be to contractor's account.
19. The final rate quoted by the contractor will be inclusive of GST and no extra amount will be paid on this account.
20. Income tax as applicable, if any, will be deducted at source from the contractors bill and will be deposited with the ITO as per rules.
21. The Bank may delay the progress of work without, in any way, violating the contract and grant such extension of time for the commencement of the contract as it may think proper and sufficient in consequences of such delay and the contractor shall not make claim for compensation or damage in relation thereof.
22. The contractor will not execute any extra item without Bank's permission.
23. Conditional tenders shall not be accepted by the Bank.
24. The Bank has the right to alter the nature of the work and to add or omit any items of work or to have the option of the same carried out departmentally or otherwise and such alterations or variations shall be carried out without prejudice to this contract.
25. The Bank has right to terminate the contract, if the contractor abandons the work, or fails to commence and complete the work on time or fails to abide by the contract conditions.
26. **The supplier should be a authorized dealer of any of the companies mentioned below :**
  - (a) **M/s Godrej & Boyce Mfg. Co. Ltd**
  - (b) **M/s Gunnebo India Pvt. Ltd**
  - (c) **M/s Methodex Systems Pvt. Ltd****They must have their outlets and service centers within the radius of 150 km of the Zone to provide better service and support to the Branches. The supplier / dealer should submit the certificate of dealership of any of the said companies.**
27. The period of warranty shall start from the date of installation of above said items and shall cover a period of minimum 1 year.
28. **Product shall be delivered to site covered with Bubble Sheet to avoid any breakage, etc. However, in case of any damage arising out of transportation, etc, the same shall be replaced immediately by the supplier without any extra cost.**
29. **The firm should submit their proof of GST Identification Number along with the Bid.**
30. The Bank reserves the right to accept or reject any or all the tender, accept part of any tender or entrust the entire work to any contractor or divide the work to more than one contractor(item wise) without assigning any reasons whatsoever.
31. Arbitration: In case of any dispute between Bank & contractor, the decision taken by the Arbitrator who will be appointed by the Bank shall be final and binding to Contractor / Firm.

(Signature of Dealer / Supplier along with Seal of Firm)



## **FINANCIAL BID**

### **Schedule of Quantity for Supply and fixing of Strong Room Door with Grilled Gate at Baberu Branch under ZO HAMIRPUR**

<b>S.No</b>	<b>Description of Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Amount (Rs.)</b>
1	Cost of Strong Room Door Class – B / Class – II type with BIS Labeled & Year of Manufacturing. The cost includes grill gate + clenching mechanism + air exhaust fan + air ventilator + ventilator cage + limit switch + installation and other expenses	SET	1	
2	GST (____%)			
3	Grand Total			
4	Amount in Words :			

**Note : The Supplier may visit the site to understand the BOQ before filling the Tender Document. Address of the site can be obtained from Property Department, Zonal Office, Hamirpur.**

**DATE :**

**PLACE :**

**MOBILE NO. :**

**EMAIL ID :**

**(Signature of Dealer / Supplier along with Seal of Firm)**