



Request for Proposal (RFP)

for

**Empanelment-cum-Rate contract with Vendors for
Procurement of "UPS SMF Batteries" for Branches under
Zonal Office Kolkata Urban**

Information Technology Department

Allahabad Bank Zonal Office Kolkata Urban,
377 & 378 GD Block, Sector-III, Salt lake
Kolkata-700106

Ref. No. ZOKU/IT/ZO Proc/Battery/166 dated 27.02.2019

Tender Notice

Introduction

Allahabad Bank intends to have Empanelment-cum-rate contract towards procurement of batteries under buy back basis of old batteries for various branches under Kolkata Urban Zone for 2 KVA UPS, 3 KVA UPS, 5, KVA UPS, 6 KVA UPS and 10 KVA UPS etc.. Bank will empanelled Batteries Category wise L1 (Lowest Bidder who have quoted category-wise L1 (lowest) price in their techno-commercial Bid. Batteries Category wise Bidders will be selected for the rate contract for a period of One (01) year from the date of issue of offer letter to the empanelled vendors. In this connection Sealed Tender is invited from the OEM or Authorized dealer/suppliers of Batteries at the Zonal Office, Kolkata Urban as per the specifications/Requirement mentioned below.

- Battery Specification:** Bank requires battery of following specification of at least two hour power backup.

S. No.	Specification
1	42AH 12V, SMF Battery
2	65 AH 12V, SMF Battery
3	75 AH 12V, SMF Battery
4	100 AH 12V, SMF Battery
5	120 AH 12V, SMF Battery

Sealed tenders are invited from eligible bidders/concerns with following Eligibility and Terms & Conditions:

Eligibility Criteria: A bidder should be required to satisfy the following requirements for being eligible for participation in the bidding process

Eligibility Criteria is tabulated as under:

Eligibility Criteria	Documents Required
1. Bidders should be the OEM/authorized dealers/authorised suppliers/local dealers/resellers of Batteries.	Documentary evidence should be required in case of OEM/ authorised dealers/resellers.

Eligibility Criteria	Documents Required
2. The bidder should have been operating in India for a minimum period of 5 years as on 31.12.2018	Copy of Certificate of Incorporation /Partnership Deed signed by authorized signatory, is to be submitted.
3. Bidders should have supplied batteries to Public /Private sector/Banks State/Central Govt. in the last One year and their service should be satisfactory.	Copy of Satisfactory Service Support from the financial institutions/organization should be enclosed
4. Bidders/OEM must have the Office/Service centres/support engineers/technicians locally in Kolkata.	Details of Service centres in Kolkata should be submitted on company letter Head signed and sealed by authorised signatory.

Details of Project / Proposed Work :

Place of Work	Kolkata
Battery Specifications	Sealed Maintenance Free (SMF) Valve regulated Lead Acid Battery \geq 12 V each of uniform AH rating (12V, 120AH), (12V, 100AH), (12V, 75AH), (12V,65AH) & (12V, 42AH)
Make of Battery	Exide
Manufacturer :	Should be Indian Manufacturer
Warranty & Services	Two (02) years onsite replacement warranty from the date of installation. Services will be provided by the bidder/OEM itself not by any other party.
Payment Terms	100% payment on submission of the following documents. <ol style="list-style-type: none"> 1) Delivery & Successful installation of Batteries. 2) Invoice with Bank Details. 3) Submission of Performance Bank Guarantee (PBG) in the form of Bank Guarantee amounting to 10% of order value valid for two years + 60 days from the date of installation. 4) Certificate from the Branch/Office for successful installation of new batteries and removal of old batteries/ rubbish/Cartons & superfluous materials.
Delivery Period	Within One (01) week from the date of receipt of Purchase Order (Installation includes necessary connection of the batteries with the UPS along with connector/cable, and no separate charges will be paid for this).
Tender Documents	The tender can be downloaded from Bank's website http://www.allahabadbank.in on A4 size paper.

Date of issue of Tender	27/02/2019
Last Date & Time of Submission of Bids	13/03/2019, 13:00 Hrs IST
Date of Opening of Bids	13/03/2019, 13:30 Hrs IST
Bid Reference	ZOKU/IT/ZO Proc/Battery/166 dated 27/02/2019
Bid Validity	Three (03) months from the date of submission of Bids.
Authority & Place of submission of Tender and opening of Technical & Financial Bids	The Chief Manager Allahabad Bank, Zonal Office Kolkata Urban, 377 & 378 GD Block, Sector-III, Salt lake Kolkata-700106

Bidders are free to quote prices for any one of the above four makes of batteries. Bank reserves the right to accept/reject any make/price without assigning any reasons thereof.

S/d

Chief Manager

Terms & Conditions for Installation

(To be signed and attached along with Sealed Bid)

1. **Date of commencement:** - The date of commencement shall be reckoned as the date of work order issued to the successful Bidder.
2. **Time of completion:** - The work shall be completed (installation & commissioning) in all respect within a period of 1 (One) weeks from the date of receipt of purchase order.
3. **Liquidated damage:** - If the supplier fails to complete the job as per clause no. 2 above, within the stipulated time, the bank will be entitled to charge liquidated damage @ 0.5% of the accepted contract sum per week subject to a maximum of 10% of the accepted contract sum.
4. **Validity Period:** - The price quoted will be valid for a period of **three (03) months from** the date of opening of Bid.
5. Delivery freight and equipments etc at site and the bank shall not bear any expenses and risk also on this accounts.
6. In case of extremely unsatisfactory execution, incompetence, bad workmanship, use of materials officially rejected by the bank, Bank is empowered to terminate the contract and engage separate agencies for completing the work on vendors risk & cost by serving 3 days notice of work.
7. The vendor will observe all necessary precaution at his cost to safeguard the workers during execution of work. Bank will not be responsible for any mishapening during execution of work
8. In case of Battery failure during warranty period, the vendor has to attend the site within 2 hours and has to replace the faulty battery at their own cost within 4 hours.
9. The vendor has to replace the entire set of batteries within a week, in case of more than two occasions of failure during warranty period.
10. No tender will be entertained without the buyback price. In case buyback price is NIL, then the same must be mentioned in the Bid.

Signature of the contractor

(With seal)

Technical Bid & Financial Bid has to be submit in separate envelope

FORMAT FOR SEALED QUOTATION (Financial Bid)

Name of the Company:

Address:

Contact Number:

Email :

S. No.	Description	BATT AH	MAKE & Model	Price Per Battery Excluding GST.
1	Supply and installation of Batteries(12V - 120AH) SMF	120 AH		
2	Supply and installation of Batteries(12V - 100AH) SMF	100 AH		
3	Supply and installation of Batteries(12V - 75AH) SMF	75 AH		
4	Supply and installation of Batteries(12V - 65AH) SMF	65 AH		
5	Supply and installation of Batteries(12V - 42AH) SMF	42 AH		

Signature of the vendor

(With seal)

FORMAT FOR SEALED BUY BACK QUOTATION (Financial Bid)

S. No.	BATT AH.	Buy Back Price Per Battery (Rs.) exclusive of GST
1	12V, 120 AH	
2	12V, 100 AH	
3	12V, 75 AH	
4	12V, 65 AH	
4	12V, 42 AH	

Signature of the Vendor

(With Seal)